



EMMANUEL COLLEGE

VAZHICAL, THIRUVANANTHAPURAM

A Latin Catholic Institution | Affiliated to the University of Kerala

Meeting Minutes – V

A meeting was held on 28.06.2019 under the presidency of Principal Dr. J Vijayakumar and in the presence of IQAC Coordinator.

Sl.No	Name	Designation
1	Rt. Rev. Msgr. G Christudas	Manager
2	Dr. J Vijayakumar	Principal
3	Mr. Selvin Jose G	IQAC Coordinator
4	Ms. Melbha D	Criteria Coordinator – I
5	Dr. Lekshmi Vijayanathan	Criteria Coordinator – II
6	Ms. Gopika MS	Criteria Coordinator – III
7	Ms. Shyni AL	Criteria Coordinator – IV
8	Mr. Jino John	Criteria Coordinator – V
9	Mr. Manoj BS	Criteria Coordinator – VI
10	Dr. Minikumari A	Criteria Coordinator – VII
11	Mr. Sanal Kumar C	Nominee from Academic Committe
12	Ms. Angel Kumari G	Nominee from Academic Committe
13	Dr. RS Shaji	External expert from other college

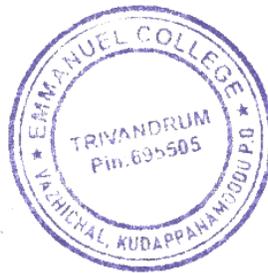
14	Mr. Absal David	Student Member
15	Mr. Aromal AS	Student Member
16	Dr. Mohan MS	Nominee from Local Society

The following matters were discussed:

1. Research Paper presentation competitions for students.
2. Department journals to publish student research work.
3. Initiatives towards faculty development: Workshops, staff training, faculty improvement/development programs.
4. IQAC has to enhance awareness about Student Support Services.
5. Involve student union in more information dissemination.
6. Put on website any information related to student support.



Principal




IQAC COORDINATOR

Meeting Minutes – VI

A meeting was held on 14.02.2020 under the presidency of Principal Dr. J Vijayakumar and in the presence of IQAC Coordinator.

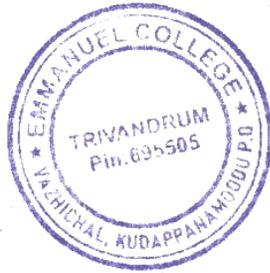
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The following matters were discussed:

1. Students must be encouraged to excel in Co-curricular activities.
2. Review meetings on department activities with Secretary and Principal to be organized to evaluate the performance of the departments.
3. Review meetings with Secretary and Principal regarding NAAC criteria to be organized.
4. Student Induction programmes to be conducted for the first years.
5. Students must be encouraged to take more online certification courses.
6. Student Quality cell meetings to be organized in each semester.



Principal



IQAC COORDINATOR