



EMMANUEL COLLEGE

VAZHICAL, THIRUVANANTHAPURAM

A Latin Catholic Institution | Affiliated to the University of Kerala

Meeting Minutes – III

A meeting was held on 05.06.2018 under the presidency of Manager Rt.Rev.Msgr.G Christudas and in the presence of IQAC Coordinator.

Sl.No	Name	Designation
1	Rt. Rev. Msgr. G Christudas	Manager
2	Dr. J Vijayakumar	Principal
3	Fr. Joseph Auguistine	IQAC Coordinator
4	Ms. Melbha D	Criteria Coordinator – I
5	Dr. Lekshmi Vijayanathan	Criteria Coordinator – II
6	Ms. Gopika MS	Criteria Coordinator – III
7	Ms. Shyni AL	Criteria Coordinator – IV
8	Mr. Jino John	Criteria Coordinator – V
9	Mr. Manoj BS	Criteria Coordinator – VI
10	Dr. Minikumari A	Criteria Coordinator – VII
11	Mr. Sanal Kumar C	Nominee from Academic Committe
12	Ms. Angel Kumari G	Nominee from Academic Committe
13	Dr. RS Shaji	External expert from other college
14	Ms.Ajmala SS Thaznim	Student Member

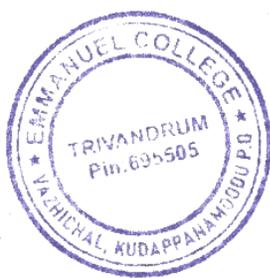
15	Mr. Arjun ML	Student Member
16	Dr. Mohan MS	Nominee from Local Society

The following matters were discussed:

1. IQAC is required to take initiative in sensitizing or promoting research climate in the Institution.
2. Workshops/short-term courses on research methodology.
3. Research Paper presentation competitions for students.
4. Department journals to publish student research work.
5. Research based assignment projects.
6. Initiatives towards faculty development: Workshops, staff training, faculty improvement/development programs.
7. IQAC has to enhance awareness about Student Support Services.
8. Involve student union in more information dissemination.
9. Put on website any information related to student support.



PRINCIPAL



IQAC COORDINATOR

Meeting Minutes – IV

A meeting was held on 08.01.2019 under the presidency of Principal Dr. J Vijayakumar and in the presence of IQAC Coordinator.

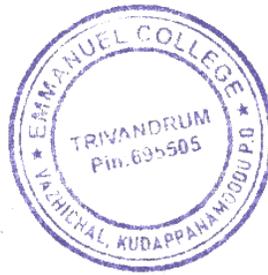
Sl.No	Name	Designation
1	Rt. Rev. Msgr. G Christudas	Manager
2	Dr. J Vijayakumar	Principal
3	Fr. Joseph Auguistine	IQAC Coordinator
4	Ms. Melbha D	Criteria Coordinator – I
5	Dr. Lekshmi Vijayanathan	Criteria Coordinator – II
6	Ms. Gopika MS	Criteria Coordinator – III
7	Ms. Shyni AL	Criteria Coordinator – IV
8	Mr. Jino John	Criteria Coordinator – V
9	Mr. Manoj BS	Criteria Coordinator – VI
10	Dr. Minikumari A	Criteria Coordinator – VII
11	Mr. Sanal Kumar C	Nominee from Academic Committe
12	Ms. Angel Kumari G	Nominee from Academic Committe
13	Dr. RS Shaji	External expert from other college
14	Ms.Ajmala SS Thaznim	Student Member
15	Mr. Arjun ML	Student Member
16	Dr. Mohan MS	Nominee from Local Society

The following matters were discussed:

1. The Principal instructed the IQAC coordinator and the Joint coordinator to attend a workshop related to the new accreditation policies organised by the IQAC, University of Kerala.
2. The Principal also instructed to enquire about such programmes and the same should be attended by the IQAC coordinator and the Joint coordinator.
3. The Principal also instructed the IQAC coordinator to inform the department coordinators . that, the faculties are to be encouraged to attend more faculty enrichment programmes like workshops, FDPs, seminars, conferences, etc.



PRINCIPAL



IQAC COORDINATOR