



EMMANUEL COLLEGE

VAZHICAL, THIRUVANANTHAPURAM

A Latin Catholic Institution | Affiliated to the University of Kerala

Meeting Minutes – I

A meeting was held on 08.08.2017 under the presidency of Manager Rt.Rev.Msgr.G Christudas and in the presence of IQAC Coordinator.

| Sl.No | Name | Designation |
|-------|-----------------------------|------------------------------------|
| 1 | Rt. Rev. Msgr. G Christudas | Manager |
| 2 | Dr. J Vijayakumar | Principal |
| 3 | Fr. Joseph Auguistine | IQAC Coordinator |
| 4 | Ms. Melbha D | Criteria Coordinator – I |
| 5 | Dr. Lekshmi Vijayanathan | Criteria Coordinator – II |
| 6 | Ms. Gopika MS | Criteria Coordinator – III |
| 7 | Ms. Shyni AL | Criteria Coordinator – IV |
| 8 | Mr. Jino John | Criteria Coordinator – V |
| 9 | Mr. Manoj BS | Criteria Coordinator – VI |
| 10 | Dr. Minikumari A | Criteria Coordinator – VII |
| 11 | Mr. Sanal Kumar C | Nominee from Academic Committe |
| 12 | Ms. Angel Kumari G | Nominee from Academic Committe |
| 13 | Dr. RS Shaji | External expert from other college |
| 14 | Ms.Ajmala SS Thaznim | Student Member |

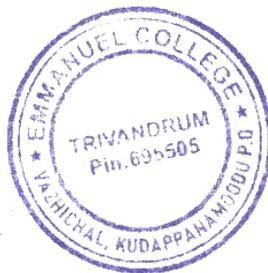
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| 15 | Mr. Arjun ML | Student Member |
| 16 | Dr. Mohan MS | Nominee from Local Society |

The following matters were discussed:

1. IQAC is required to take initiative in sensitizing or promoting research climate in the Institution.
2. Workshops/short-term courses on research methodology.
3. Research Paper presentation competitions for students.
4. Department journals to publish student research work.
5. Research based assignment projects.
6. Initiatives towards faculty development: Workshops, staff training, faculty improvement/development programs.
7. IQAC has to enhance awareness about Student Support Services.
8. Involve student union in more information dissemination.
9. Put on website any information related to student support.



PRINCIPAL



IQAC COORDINATOR



EMMANUEL COLLEGE

VAZHICAL, THIRUVANANTHAPURAM

A Latin Catholic Institution | Affiliated to the University of Kerala

Meeting Minutes – II

A meeting was held on 29.01.2018 under the presidency of Principal Dr. J Vijayakumar and in the presence of IQAC Coordinator.

| Sl.No | Name | Designation |
|-------|-----------------------------|------------------------------------|
| 1 | Rt. Rev. Msgr. G Christudas | Manager |
| 2 | Dr. J Vijayakumar | Principal |
| 3 | Fr. Joseph Auguistine | IQAC Coordinator |
| 4 | Ms. Melbha D | Criteria Coordinator – I |
| 5 | Dr. Lekshmi Vijayanathan | Criteria Coordinator – II |
| 6 | Ms. Gopika MS | Criteria Coordinator – III |
| 7 | Ms. Shyni AL | Criteria Coordinator – IV |
| 8 | Mr. Jino John | Criteria Coordinator – V |
| 9 | Mr. Manoj BS | Criteria Coordinator – VI |
| 10 | Dr. Minikumari A | Criteria Coordinator – VII |
| 11 | Mr. Sanal Kumar C | Nominee from Academic Committe |
| 12 | Ms. Angel Kumari G | Nominee from Academic Committe |
| 13 | Dr. RS Shaji | External expert from other college |

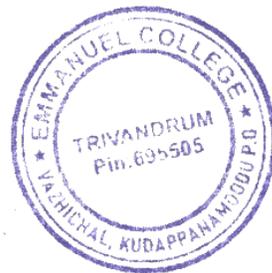
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| 14 | Ms.Ajmala SS Thaznim | Student Member |
| 15 | Mr. Arjun ML | Student Member |
| 16 | Dr. Mohan MS | Nominee from Local Society |

The following matters were discussed:

10. IQAC is required to take initiative in sensitizing or promoting research climate in the Institution.
11. Workshops/short-term courses on research methodology.
12. Research Paper presentation competitions for students.
13. Department journals to publish student research work.
14. Research based assignment projects.
15. Initiatives towards faculty development: Workshops, staff training, faculty improvement/development programs.
16. IQAC has to enhance awareness about Student Support Services.
17. Involve student union in more information dissemination.
18. Put on website any information related to student support.



PRINCIPAL




IQAC COORDINATOR